

**MINUTES OF REGULAR MEETING OF COUNCIL OF THE VILLAGE OF BARNWELL
HELD AT COUNCIL CHAMBERS, MARCH 11, 2024**

The regular meeting of the council of the Village of Barnwell was held in council chambers in the municipal office on Monday March 11, 2024, commencing at 7:00 pm.

IN ATTENDANCE Mayor Missy Foster
Councilor Deb Hansen (Deputy Mayor)
Councilor Shayla Anderson
Councilor Sandy Watts
Councilor Jake Hiebert

Angela Jensen, Interim CAO
Dominique Bishop, Office Assistant

ABSENT None

CALL TO ORDER The meeting was called to order at 7:01 pm by Mayor Foster.

ADDITIONS TO/ADOPTION OF AGENDA

RES 35/24 MOVED by Councilor Anderson

ADOPTION OF MINUTES

RES 36/24 MOVED by Councilor Hiebert that the February 12, 2024 agenda be adopted as presented.

CARRIED

Councilor Watts requested that from the February 26, 2024 meeting minutes it be noted that he recused himself from the first closed session of that meeting.

RES 37/24 MOVED by Councilor Anderson that the requested changes by Councilor Watts and the February 26, 2024 agenda be adopted as presented.

CARRIED

ADOPTION OF FINANCIAL REPORTS

RES 38/24 MOVED by Mayor Foster that the Revenue Expenditure Report for the period ending February 29, 2024, be accepted as presented.

CARRIED

BUSINESS ARISING FROM MINUTES - None

CORRESPONDENCE

JOHN NEUFELD LETTER

A discussion was held regarding John Neufeld s request to waiver his off-site Levy fees. Council discussed Bylaw No. 04-15 -1.4 i. Payment of 50% upon signing Development Agreement ii. The remaining 50% paid prior to any development permits issued. And Policy No. 02-19 Sec C -Division of payment by lots payable before development permit is issued.

RES 39/24 MOVED by Councilor Anderson that the Waiver of Off-Site Levy be DENIED but other options of assistance be considered. CARRIED

The second item of request was to develop a mini storage in Lot 28 with access to it through a back alley that extends only to the outer edge of Lot 28.

RES 40/24 MOVED by Councilor Hiebert that no commercial development in residential areas be allowed. CARRIED

TRACY HOWELLS- SEACAN REQUEST

Tracy Howells submitted a request to obtain a sea can on her property for the time allotment of May 1st to June 5th for upgrades on her shop and to host a wedding in the shop. Council discussed that the sea can must only be allowed for the time requested and MUST be removed before or on the date of June 5th. Council also discussed making changes/amendments to current bylaw for special circumstances to have a sea can on premises.

RES 41/24 MOVED by Councilor Hansen that Tracy Howells be approved to have a sea can from May 1st to June 5th. CARRIED

TICKETS FOR SOUTHERN ALBERTA ECONOMIC SUMMIT -MARCH 21,2024

ALBERTA MUNICIPAL AFFAIRS FEEDBACK REQUEST

ITEMS FOR DISCUSSION

SMRID LINE IN JOHN NEUFELDS PROPOSED SUBDIVISION

SMRID suggested that letters be sent to homeowners about the water line being capped off, and the homeowner can choose to continue with SMRID but at their expense.

RES 42/24 MOVED by Councilor Hansen that letters be sent out to affected homeowners
CARRIED

Pipeline Lateral 5A3 under Neufeld’s proposed subdivision will be abandoned by SMIRD and they will remove existing riser.

RES 43/24 MOVED by councilor Hiebert that Neufeld must remove the pipeline before development can begin
CARRIED

POLICY 1-24 BUDGET PROCESS AND TIMELINE

Discussion was held of new policy. Department heads will participate with new timelines and guidelines.

RES 44/24 MOVED by Councilor Watts to accept new budget policy.
CARRIED

CAO

Resolution was missed in February 26, 2024 meeting to appoint Angela Jensen as interim CAO

RES 45/24 MOVED by Mayor Foster that Angela Jensen be appointed interim CAO of the Village of Barnwell commencing February 29,2024 a maximum of 92 days at a salary of \$3000.00 per month. Further that the acting CAO shall be authorized to obtain whatever assistance that she shall require to fulfill her role as interim CAO of the Village of Barnwell. Be it further resolved that the Village of Barnwell use this 90-day period to reevaluate the internal workings of the Village to realign its operations to meet the needs of the Village going forward.
CARRIED

REPORTS-

ADMINISTRATOR- Discussion as held on implementing employee time off records, time off policy, company vehicle policy and looking into website update.

ADJOURNMENT

RES 46/24 Moved by Councilor Anderson that the meeting be adjourned.
CARRIED

Meeting adjourned at 8:24 pm.

These minutes approved this ____ day of _____, 2024.

MAYOR

ADMINISTRATOR