



## **Regular Council Meeting Agenda September 21, 2023**

The regular meeting of the Council of the Village of Barnwell will be held in the Village Council Chambers on Thursday, September 21<sup>st</sup>, 2023, commencing at 6:00 pm.

1. Call to Order
2. Additions to/Adoption of Agenda
3. Adoption of Minutes for
  - a. August Special Council Meeting
  - b. August Regular Council Meeting
4. Business Arising from Minutes
5. Presentations/Delegations
  - a. RCMP Report
6. Items for Discussion
  - a. Traffic Bylaw - Off-Highway Vehicles/Small Vehicles
  - b. ACP Grant Partnership with Stirling re: FCSS Study
  - c. ACP Grant Partnership with Coaldale re: Hwy 3 Utility Infrastructure Study – Water
  - d. ACP Grant Partnership with Taber re: Hwy 3 Utility Infrastructure Study – Wastewater
  - e. ACP Grant Partnership with MD of Taber re: Emergency Management Plan Update
  - f. IMP Update
  - g. Construction Standards
  - h. Residential Development
  - i. Ken Anderson Park Development
  - j. Council Procedural Bylaw
  - k. Office Visits
7. Adoption of Financial Reports
  - a. Revenue Expenditure Report for the period ending August 31<sup>st</sup>, 2023 (attached)

8. Reports

- a. Council
- b. Administrator

9. Correspondence

- a. Chinook Arch Board Report

10. Adjournment -



**MINUTES OF REGULAR MEETING OF COUNCIL OF THE VILLAGE OF BARNWELL  
HELD AT COUNCIL CHAMBERS, SEPTEMBER 21, 2023**

The regular meeting of the council of the Village of Barnwell was held in council chambers in the municipal office on Thursday, September 21, 2023, commencing at 6:00 pm.

---

**IN ATTENDANCE**

Mayor Missy Foster  
Councillor Jake Hiebert  
Councillor Shayla Anderson  
Deb Hansen – Via video conference  
Rachel Schortinghuis, Administrator  
Dominique Bishop, Admin Assistant

**ABSENT** Sgt Gemmil RCMP

**CALL TO ORDER** The meeting was called to order at 6:04 pm by Mayor Foster

**ADDITIONS TO/ADOPTION OF AGENDA**

**RES 81/23** MOVED by Councillor Anderson that the agenda be adopted as presented. CARRIED

**ADOPTION OF MINUTES**

**RES 82/23** MOVED by Mayor Foster that minutes from August Special Council Meeting be accepted as printed. CARRIED

**RES 83/23** MOVED by Councillor Hiebert that minutes from August Regular Council meeting minutes be accepted as printed. CARRIED

**BUSINESS ARISING FROM MINUTES - None**

**PRESENTATIONS/DELEGATIONS**

RCMP Report  
Council reviewed the RCMP report

**RES 84/23** MOVED by Councillor Hiebert that the RCMP report be accepted as information. CARRIED

**ITEMS FOR DISCUSSION**

TRAFFIC BYLAW- OFF-HIGHWAY VEHICLES/SMALL VEHICLES

Council held a discussion about creating a more specific bylaw.

ACP GRANT PARTNERSHIP WITH STIRLING RE: FCSS STUDY

The Village of Barnwell has the opportunity to support an ACP Grant application submitted by the Town of Stirling for an FCSS study.

**RES 85/23**

MOVED by Councillor Anderson that the Village support the Town of Stirling's ACP Grant application.

CARRIED

ACP GRANT PARTNERSHIP WITH COALDALE RE: HWY 3 CORRIDOR

The village of Barnwell has the opportunity to support an ACP Grant application submitted by the town of Coaldale for a regional potable water study.

**RES 86/23**

MOVED by Councillor Hiebert that the Village support the Town of Coaldale's ACP grant application.

CARRIED

ACP GRANT PARTNERSHIP WITH TABER RE: HWY 3 CORRIDOR

The Village of Barnwell has the opportunity to support an ACP Grant application submitted by the Town of Taber for a regional wastewater study.

**RES 87/23**

MOVED by Councillor Anderson that the Village support the Town of Taber's ACP grant application.

CARRIED

ACP GRANT PARTNERSHIP WITH MD OF TABER RE: EMERGENCY MANAGEMENT PLAN UPDATE

The village of Barnwell has the opportunity to support an ACP Grant application submitted by the MD of Taber to review and update the Emergency Management Plan.

**RES 88/23**

MOVED by Mayor Foster that the Village support the MD of Taber's ACP grant application.

CARRIED

IMP UPDATE

**RES 89/23**

MOVED by Councillor Anderson that the IMP update be accepted for information, there will be a special meeting held Thursday October 12<sup>th</sup> 6pm

CARRIED

CONSTRUCTION STANDARDS

The Village needs to update the required design standards for new construction. The City of Lethbridge Design Standards were provided for information as well as recommendations for exceptions. Administrator will reference design standards in other municipalities, namely: Stirling, Magrath, Coaldale, Raymond and Picture Butte.

RESIDENTIAL DEVELOPMENT

Discussion was held regarding residential development within the village.

KEN ANDERSON PARK DEVELOPMENT

**RES 90/23**

MOVED by Councillor Anderson that we proceed with install of a toboggan hill as soon as possible.

CARRIED

COUNCIL PROCEDURAL BYLAW

Council discussed having information sooner, suggested 5 days before meeting.

OFFICE VISITS

Council discussed limiting time to for visits in the office, moving all discussions as much as possible to team chat.

**ADOPTION OF FINANCIAL REPORTS**

**RES 91/23**

MOVED by Councillor Hiebert, that the Revenue and Expenditure Report as of August 31, 2023, be accepted as presented.

CARRIED

**REPORTS –**

Council  
Administrator

**CORRESPONDENCE**

Chinook Arch Board Report

**RES 92/23**

MOVED by Councillor Anderson, that correspondence be accepted as information.

CARRIED

**ADJOURNMENT**

**RES 93/23**

Moved by Councillor Hiebert that the meeting be adjourned.

CARRIED

Meeting adjourned at 9:17 pm.

These minutes approved this 23 day of October, 2023.

Missy Foster MAYOR  
[Signature] ADMINISTRATOR

[Signature]