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**Organizational Meeting of Council Agenda  
October 20<sup>th</sup>, 2022@ 5:15 pm  
Village Council Chambers**

1. Call to Order
2. Nomination & Appointment of Chief Elected Official (Mayor) (MGA Act Sec. 150(2))
3. Nomination & Appointment of Deputy Chief Elected Official (Deputy Mayor) (MGA Act Sec. 152)
4. Oaths of Office – (Mayor, Deputy Mayor if changed)
5. Board Representation (filled by Resolution)
  - a. Barnwell Public Library Board – 1 Member (quarterly or more as needed)
  - b. Taber & District Solid Waste Mgmt. Committee – 1 or 2 members (as needed)
  - c. Taber & District Housing Authority – 1 Member (Monthly – currently meet on the 1<sup>st</sup> Thursday at 1:30 PM)
  - d. Oldman River Regional Service Commission (ORRSC) (Member & Alternate Member) Meetings quarterly 7-9pm
  - e. Regional Fire Partnership Committee – 2 Members (twice annually or as needed)
  - f. Joint Economic Development Committee – 1 non-voting member (quarterly, w/option to become voting member which would require 2 members)
  - g. Intermunicipal Development Plan Committee – 2 Members plus Mayor (as required)
  - h. Intermunicipal Collaboration Framework Agreement Committee – 2 Members plus Mayor (as required)
  - i. Intermunicipal Emergency Management Committee – Mayor & CAO
  - j. Municipal Planning Commission - Chairman & Member & one community member at large) – Monthly as needed
  - k. Subdivision & Development Appeal Board (1 Member) – as needed
  - l. Regional Assessment Review Board – (1 Member) – as needed
  - m. Family and Community Support Services (FCSS) – 1 Member (meets monthly on the 1<sup>st</sup> Thursday of the month at 4pm)
  - n. Southgrow – Regional Economic Development Association -

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6. Establishment of Village Committees (by Resolution)
  - a. Parks & Recreation Committee
  - b. Infrastructure Committee
  - c. Cemetery Committee
  - d. Risk Management Committee
7. a. Appointment community member to MPC – Cornelius Neudorf  
b. Appointment community member to SDAB – Ian Matheson
8. Council meeting dates and times
9. Council Remuneration
10. Assessor Appointment
11. Auditor Appointment
12. Adjournment

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**MINUTES OF ORGANIZATIONAL MEETING OF COUNCIL OF THE VILLAGE OF BARNWELL HELD AT COUNCIL CHAMBERS, OCTOBER 20, 2022**

The organizational meeting of the council of the Village of Barnwell was held in council chambers in the municipal office on Thursday, October 20, 2022, commencing at 5:15 pm.

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**IN ATTENDANCE** Councillor Shayla Anderson  
Councillor Kent Bullock  
Councillor Missy Foster  
Councillor Deb Hansen  
Councillor Jake Hiebert

Rachel Schortinghuis, Administrator  
Tania Sprong, Administrative Assistant

**ABSENT** Don McCrae, Public Works

**CALL TO ORDER** Administrator called the meeting to order at 5:16 pm.

**APPOINTMENT OF CHIEF ELECTED OFFICIAL – MAYOR**

Administrator opened the floor for nominations of Chief Elected Official (Mayor) for the Village of Barnwell.

Councillor Hansen nominated Councillor Bullock – nomination accepted.

No further nominations put forth.

Councillor Bullock appointed Mayor by acclamation for the term ending October 2023.

**APPOINTMENT OF DEPUTY CHIEF ELECTED OFFICIAL – DEPUTY MAYOR**

Administrator opened the floor for nominations of Deputy Chief Elected Official (Deputy Mayor) for the Village of Barnwell.

Mayor Bullock nominated Councillor Hansen – nomination accepted.

No further nominations put forth.

Councillor Hansen appointed Deputy-Mayor by acclamation for the term ending October 2023.

**OATHS OF OFFICE** – None required.

Administrator ceded control of the meeting to Mayor Bullock.



**BOARD REPRESENTATION**

**RES 89/22**

MOVED by Councillor Anderson that the following Board appointments be made:

Barnwell Public Library Board – Councillor Hansen

Taber & District Solid Waste Mgmt. Committee – Councillor Hiebert

Taber & District Housing Authority – Councillor Hiebert

Oldman River Regional Service Commission (ORRSC) – Mayor Bullock (Member) and Councillor Foster (Alternate Member)

Regional Fire Partnership Committee – Councillor Hiebert and Councillor Foster

Joint Economic Development Committee – Councillor Anderson

Intermunicipal Development Plan Committee – Mayor Bullock, Councillor Anderson, and Councillor Hiebert

Intermunicipal Collaboration Framework Agreement Committee – Mayor Bullock, Councillor Hansen, and Councillor Foster

Intermunicipal Emergency Management Committee – Mayor Bullock and Administrator, Rachel Schortinghuis

Municipal Planning Commission – Mayor Bullock (Chairman) and Councillor Anderson (Member)

Subdivision & Development Appeal Board – Councillor Hansen

Regional Assessment Review Board – Councillor Foster

Family and Community Support Services (FCSS) – Councillor Foster

Southgrow Regional Economic Development Association – Councillor Anderson

CARRIED

**ESTABLISHMENT OF COMMITTEES**

**RES 90/22**

MOVED by Councillor Hiebert that the following Committee appointments be made:

Parks and Recreation Committee – Councillor Hansen, Councillor Foster, and Councillor Anderson

Infrastructure Committee – Councillor Hiebert

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Cemetery Committee – Mayor Bullock with Councillor Foster being the Parks and Recreation Committee representative

Risk Management Committee – Councillor Hiebert

CARRIED

**APPOINTMENT OF COMMUNITY MEMBERS**

**RES 91/22**            MOVED by Mayor Bullock that the following resident be appointed as a member of the Municipal Planning Commission:

Cornelius Neudorf

CARRIED

**RES 92/22**            MOVED by Mayor Bullock that the following residents be appointed as a member of the Subdivision Development and Appeal Board:

Ian Matheson  
Del Bodnarek

CARRIED

**COUNCIL MEETING DATES AND TIMES**

**RES 93/22**            MOVED by Councillor Hansen that Village of Barnwell Regular Meetings of Council be held on the third Thursday of each month at six (6) pm.

CARRIED

**COUNCIL RENUMERATION**

**RES 94/22**            MOVED by Councillor Anderson that Council remuneration remain at current levels and not be increased for the years 2022/2023.

CARRIED

**APPOINTMENT OF ASSESSOR**

**RES 95/22**            MOVED by Mayor Bullock that Benchmark Assessment Consultants Inc be appointed as the assessor for the Village of Barnwell for 2023.

CARRIED

**APPOINTMENT OF AUDITOR**

**RES 96/22**            MOVED by Councillor Hansen that Avail CPA be appointed as the auditor for the Village of Barnwell 2022 audit.

CARRIED

**ADJOURNMENT**

**RES 97/22**

Moved by Councillor Hiebert that the meeting be adjourned.

CARRIED

Meeting adjourned at 5:56 pm.

These minutes approved this 17 day of November, 2022.

  
MAYOR

  
ADMINISTRATOR