

**CORPORATION OF THE VILLAGE OF BARNWELL
IN THE
PROVINCE OF ALBERTA**

**VILLAGE VEHICLES
POLICY NO. 2-98**

Purpose:

To establish a policy & procedures for the use of motorized vehicles owned by the Village of Barnwell

Policy Statement and Guidelines:

In this Policy

- (a) **'Village vehicles'** means those motorized vehicles owned, insured and/or licensed by the Village of Barnwell.

All Village vehicles shall only:


1. Be used for Village of Barnwell related business
2. Be operated by authorized employees of the Village of Barnwell

All operators of Village vehicles shall not be allowed to transport any unauthorized passengers (such as but not exclusive to hitchhikers, family members, friends) on or in the said vehicles.

Any traffic violations incurred while operating village vehicles (such as but not exclusive to speeding, parking, careless and unsafe driving) shall be the sole responsibility of the operator of the vehicle at the time of violation.

All authorizations to operate Village vehicles will be granted by the Chief Administrative Officer, to those employees who are properly licensed. All other requests for authorization must be submitted to the Chief Administrative Officer for approval.

	Date	Resolution #
Approved	Jul 16/98	106/98
Amended		
Amended		


MAYOR


ADMINISTRATOR

**CORPORATION OF THE VILLAGE OF BARNWELL
IN THE
PROVINCE OF ALBERTA**

**ACKNOWLEDGEMENT OF
POLICY 2-98, VILLAGE VEHICLES**

I. _____, of The Village of Barnwell, having been authorized to operate Village vehicles by the Chief Administrative Officer, acknowledge that I have read and understand Policy 2-98, pertaining to the use of Village Vehicles. I also acknowledge that I am licensed with the Province of Alberta to operate motor vehicles with a Class ____ Drivers License #_____.

DATE

OPERATOR SIGNATURE

ADMINISTRATOR SIGNATURE