

**CORPORATION OF THE VILLAGE OF BARNWELL  
IN THE  
PROVINCE OF ALBERTA**

**BYLAW NO. 04-21**

**A BYLAW OF THE VILLAGE OF BARNWELL IN THE PROVINCE OF ALBERTA TO  
PROVIDE FOR THE ESTABLISHMENT OF A CEMETERY COMMITTEE**

**WHEREAS**, pursuant to the Municipal Government Act Revised Statutes of Alberta (R.S.A.) 2000 Chapter M-26 Section 145-146, and amendments thereto, a council may pass bylaws to establish and describe the function of committees; and

**WHEREAS**, the Cemeteries Act, Revised Statutes of Alberta (R.S.A.) 2000, C-3 provides that a Municipality may own and maintain a cemetery within the Province of Alberta.

**NOW THEREFORE**, under the authority of the Municipal Government Act, the Council of the Village of Barnwell, in the Province of Alberta, enacts as follows:

**SECTION I**

- 1.1 This Bylaw may be cited as the **“Cemetery Committee Bylaw”**.

**SECTION II - COMPOSITION OF COMMITTEE**

- 2.1 A committee to be known as the Barnwell Cemetery Committee is hereby established.
- 2.2 The Barnwell Cemetery Committee (within this document to be referred to as the ‘Committee’) shall consist of three (3) voting members as follows:
- a. One Member of Council;
  - b. One Member of the Parks and Recreation Committee; and
  - c. One Member to be selected from municipal residents.
- 2.3 The Member of Council shall act as Chairman of the Committee.
- 2.4 The Village of Barnwell Administrator and Public Works Supervisor shall be non-voting members of the Committee.

- 2.5 A Secretary shall be appointed. The Committee may appoint a Secretary who is not a member of the Committee.

### **SECTION III - TERM OF OFFICE**

- 3.1 Members of Council and its Administration shall be appointed to the Committee annually at the Organizational Meeting of Council.
- 3.2 All other members shall hold office for four (4) years.
- 3.3 All members shall remain in office until their respective successors are appointed.
- 3.4 Retiring members shall be eligible for reappointment.
- 3.5 Members may not serve for more than two (2) consecutive terms. This proviso shall not apply to serving members of Council.
- 3.6 In the event of a vacancy occurring, Council shall appoint a replacement.
- 3.7 Notwithstanding the term limitation at 3.5 above, Council may approve further consecutive terms if they deem the extension in the best interest of the Municipality.

### **SECTION IV - CONDUCT OF MEETINGS**

- 4.1 Meetings of the Committee shall be held on an as needed basis, as determined by the Chairman; notice of which shall be posted in the manner specified by Council as per the Municipal Government Act Revised Statutes of Alberta (R.S.A.) 2000 Chapter M-26 Section 606.1, and amendments thereto.
- 4.2 Minutes of all meetings shall be recorded by the Secretary of the committee. Copies of all minutes shall be filed with the Administrator of the Village of Barnwell.
- 4.3 A quorum of the Committee shall be a majority of its members.

### **SECTION V - COMMITTEE POWERS AND PROCEDURES**

- 5.1 The Committee shall be responsible for making recommendations for consideration of Council with respect to the maintenance, upgrading, policies, and procedures of the Barnwell Cemetery.

- 5.2 The Committee shall hear and consider recommendations made by any individual, organization, or delegation of citizens with respect to the areas of responsibility as outlined in Section 5.1 of this bylaw and advise Council on such recommendations arising therefrom which it deems to be in the best interest of all citizens.
- 5.3 Prior to the end of January of each year, the Committee may submit a detailed request to Council for a discretionary budget. If a budget is authorized by Council, the Committee members are restricted to expenditures which are set down by the approved budget and have no power to commit the Village of Barnwell in financial or business transactions of any kind.
- 5.4 The Chairman of the Committee shall report to the Village of Barnwell Council from time to time as requested by Council

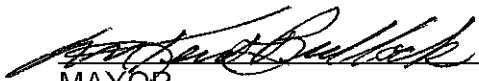
**SECTION VI – COMING INTO FORCE**

- 6.1 This Bylaw shall come into force and effect upon the third and final reading thereof.
- 6.2 Bylaw 06-98 is hereby rescinded.

Read a first time on this 18th day of November 2021.

Read a second time on this 16th day of December 2021.

Read a third time and finally passed this 16th day of December 2021.

  
MAYOR

  
ADMINISTRATOR